

Yavneh College
Pupil Absence Request Form



Pupil's Name:

Date of Birth:

Form Group:

Name of Parent/Guardian:

Address:

Phone Number:

Mobile Number:

Reason for Absence Request:

Date of Absence from

to

(inclusive)

I HAVE READ AND UNDERSTOOD THE ABSENCE REQUEST FORM INFORMATION ON THE WEBSITE

Parent/Guardian Signature:

You will be notified in writing if this request has been authorised

To be completed by School:

Attendance inc. previous academic year:		
Academic Data:		
Concerns/comments from HoY:		
Leave Authorised/Unauthorised:	Authorised/Unauthorised	
Child to be removed from school roll:	Yes/No	
Signature of Headteacher:	Date:	